

## 5-08-019 Department of Mental Health Cleaning Crew

### **PURPOSE OF ORDER:**

The purpose of this order is to establish procedures for the Department of Mental Health (DMH) cleaning crew.

### **SCOPE OF ORDER:**

This order shall apply to all personnel assigned to and/or working at the Century Regional Detention Facility (CRDF).

### **ORDER:**

Due to the particular needs of CRDF's mental health inmate population, daily monitoring of their cell conditions is imperative. The DMH cleaning crew was established to ensure the cells of High Observation Housing (HOH) inmates are cleaned and disinfected on a regular basis in accordance with the standards of cleanliness expected by the Los Angeles County Sheriff's Department.

The DMH cleaning crew shall be headed by a custody assistant (CA) and under the direction and supervision of the east tower sergeant with permanent rank. The position shall be filled daily on AM and PM shift. The cleaning crew shall be comprised of inmate workers housed in Module 1700, and shall be utilized to clean cells within HOH. The DMH cleaning crew may be used for other facility cleaning at the discretion of the east tower sergeant.

The CA assigned to the DMH cleaning crew shall check each individual HOH cell at least once during their shift, and determine which cell(s) requires cleaning. The CA shall also consult with module personnel and determine if any particular cell (s) require the service of the DMH cleaning crew. At the end of each shift, the CA shall document their efforts and all cleaning activities in the DMH cleanup "Daily Activity Log" which is maintained in the CRDF shared files under "CRDF Clean-Up stats." This information shall also be entered into each housing modules' electronic Uniform Daily Activity Log (e-UDAL) where cleaning services were rendered.

At least once during their shift, the east tower sergeant or east tower Title 15 sergeant shall conduct safety rounds and make note of any cells which require cleaning. They shall notify the DMH cleaning crew CA of any observed deficiencies or concerns. The sergeant making the observations shall follow up with the DMH cleaning crew CA to ensure the concerns were addressed.

The equipment and chemicals utilized by the DMH cleaning crew may include a germicidal detergent, disinfectant cleaner, odor eliminator, deodorant concentrate, odor neutralizer, bleach, mop, bucket, and pressure washer. Use of all chemicals and equipment by inmate workers shall be closely monitored by the DMH cleaning crew CA. [REDACTED TEXT]

**NOTE: The DMH clean-up crew is not to utilize Roach and Ant spray for any reason.**

### **Uncooperative Inmates**

If an inmate refuses to exit their cell for cleaning or to have their trash removed, the DMH cleaning crew CA shall contact module personnel and enlist their assistance to gain the inmate's compliance. Every reasonable effort shall be made to convince the inmate to voluntarily exit their cell and/or give their trash to the DMH cleaning crew. If module personnel are unable to convince the inmate to comply, personnel shall contact the east tower supervising line deputy and sergeant to inform them of the situation. An inmate's hostility and refusal to cooperate with staff shall not be the sole reason the cell is not cleaned.

[REDACTED TEXT]

**Revised (03-04-2020)**

**Revised Date (04-20-2017)**

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