3-08-020 Utility Terrain Vehicles (UTV)

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Effective Date: 03-03-15

Revision Date: 02-01-17

Review Date: 02-01-19

Reference: MPP 3-01/090.05, 3-01/090.10

PURPOSE OF ORDER:

The purpose of this order is to establish ~~guidelines~~ procedures for operating, maintaining safety, and the security of utility terrain vehicles (UTV) at Pitchess Detention Center (PDC) South Facility. ~~Personnel using these vehicles must be in compliance with PDC South Facility's UTV training standards.~~

SCOPE OF ORDER:

This order applies to all personnel assigned to, and working at PDC South Facility.

ORDER:

UTV's are off-road vehicles, designed to transport up to four (4) people. These vehicles will be used to transport personnel to areas which are difficult to access by conventional vehicles, in the event of an escape or a natural catastrophe. These vehicles have the capacity to easily traverse muddy roads, soft sand, and rocky terrain, which could prove useful during times of critical need and/or when time is of the essence.

Prior to operating the UTV, personnel must successfully complete training by a certified South Facility Instructor. All safety rules and regulations shall be followed. Safety equipment, seatbelts and helmet shall be worn while the vehicle is mobile. County issued helmets are approved for use while seated in the UTV. The safety door shall also be utilized.

UTV's must be checked out and approved by the South Facility watch commander. Authorized operators must fill out a vehicle inspection sheet, prior to driving the UTV.

Operators and/or in-and-out shack personnel must enter the UTV information into the UTV log book, located at the in-and-out shack. The following information shall be included, but not limited to:

- Date

- Time the UTV was checked out and returned
- Mileage (starting and ending)
- Operator’s name and operator’s employee number
- Reason for usage
- Watch commander’s name and watch commander’s employee number

Service and maintenance for UTV’s will be provided by the motor pool (Penske). The training sergeant or training staff should be contacted for any further instruction.

Revision Date 11/25/20

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