# 3-01/030.17 - Employee Notification of Family Violence and Temporary Restraining Orders

Pursuant to the Manual of Policy and Procedures, section 4-01/080.00, Disclosure of Arrest Records, all employees that have been issued a Department firearm who are arrested or detained for criminal family violence shall notify their immediate supervisor without delay. For the purposes of this section, "supervisor" refers to a minimum rank of sergeant.

Sheriff's Department employees involved in a domestic dispute incident are not required to make notification. However, if an employee has knowledge they are named in a non-criminal domestic violence report taken by law enforcement, the employee shall notify their supervisor without delay.

All employees who have been issued a Department firearm who are the subject of a temporary restraining order regarding family violence, shall immediately provide their supervisor with a copy of the restraining order. The supervisor shall forward the restraining order to the unit commander for review and evaluation.

To maintain a safe workplace, all employees who obtain a domestic violence temporary restraining order shall immediately provide their supervisor with a copy of the restraining order and all subsequent related orders of the court. Upon receipt, the supervisor shall forward the court order copy to the unit commander who shall review and evaluate it for potential workplace violence.

For the purposes of this section, a temporary restraining order is inclusive of all domestic violence and domestic law court orders, injunctions, and/or stay away orders. These orders are defined in the Manual of Policy and Procedures, section 5-09/040.00, Temporary Restraining Orders/Injunctions; section 5-09/040.05, Domestic Violence Prevention Act; and section 5-09/040.10, Enforcement of Temporary Restraining Orders and Injunctions in Family Law Cases.