

## **5-27/002.00 Inspection and Sterilization of Waist Chains, Handcuff Restraints and Other Restraints**

### **PURPOSE OF ORDER:**

The purpose of this order is to establish written procedures at the Inmate Reception Center (IRC) regarding the daily inspection and sterilization of waist chains, handcuff restraints or any other restraint devices to ensure operability and prevent the transmission of communicable diseases.

### **SCOPE OF ORDER:**

This order shall apply to all personnel assigned to and/or working in any capacity at IRC.

### **ORDER:**

All personnel assigned to IRC shall be guided by the following procedures to ensure waist chains, handcuffs and other restraint devices are inspected and sterilized each shift, as required per the *Custody Division Manual (CDM) Section 7-03/010.00 Waist Chain Procedures*.

Prior to the end of each shift, or if duties permit after each use, line personnel shall be responsible for cleaning and sterilizing the following:

- Waist chains assigned to the work area
- Handcuffs attached to the seating benches or chairs throughout the facility
- Restraint devices that are used during an incident

Personnel who inspect and sterilize these restraint devices shall document their actions into the electronic Uniform Daily Activity Log (e-UDAL).

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Lead deputies shall ensure that by the end of each shift, all restraint devices are inspected and sterilized.

SANITATION INSTRUCTIONS:

Custody personnel shall wear appropriate protective gloves prior to inspecting any soiled waist chains, handcuffs or restraint devices. Additionally, while providing direct supervision, custody personnel may request inmate workers to assist with cleaning and sterilizing waist chains.

Only the approved anti-bacterial Methicillin-resistant Staphylococcus aureus (MRSA) killing solution (i.e. Turbo Kill) shall be utilized. Chains shall be set to air dry after being sprayed with Turbo Kill.

Each work location shall have two (2) clearly marked chain racks, one for "soiled" chains and one for "clean" chains.

After the chains are dry, personnel shall place the clean, sterilized waist chains on the rack marked with the label "clean." Soiled waist chains shall be kept on the chain rack marked "soiled" until they are cleaned by personnel on the shift.

At no time shall clean and soiled chains be mixed. It is incumbent upon each employee to ensure that soiled chains are inspected, sterilized and placed on the appropriate rack to help prevent the transmission of communicable diseases.

*Chain racks* needing replacement shall be reported to the IRC logistics office with a work order and logged into the e-UDAL.

*Waist chains* that are damaged shall be immediately delivered to the IRC logistics office for repair. A work order shall be submitted to the IRC logistics office and logged into the e-UDAL.

*Handcuffs* attached to the seating benches or chairs that are damaged shall be reported through a work order to the IRC logistics office and logged into the e-UDAL.

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Daily, on each shift, sergeants shall visually inspect the chain racks for compliance with this policy. Following their inspection, the sergeant shall log their actions in the e-UDAL. Sergeants shall be responsible for ensuring these procedures are conducted daily in their assigned work location.

Record of the inspection and sterilization of restraint devices shall be kept for a minimum of *two (2)* years per the *Custody Division Manual (CDM) Section 4-13/000.00 Retention of Records*.

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