

## 5-26/000.00 Extradition Orders Issued by the Courts

### PURPOSE OF ORDER:

The purpose of this order is to establish procedures regarding the receipt of extraction orders from Court Services Division (CSD) personnel, and the proper dissemination of such orders by personnel at the Inmate Reception Center (IRC), to other custody facilities.

### SCOPE OF ORDER:

This order shall apply to all personnel assigned to and/or working in any capacity at IRC, specifically those assigned to the IRC Court Refusal/Compliance Team.

### ORDER:

CSD personnel shall send a scanned copy of the extraction order to the IRC Court Refusal Team/Compliance Team. The extraction order can be faxed directly to [REDACTED TEXT]

CSD personnel may telephone the IRC watch deputy at [REDACTED TEXT] to confirm receipt of the extraction order.

The IRC Court Refusal Team and/or Court Compliance Team shall e-mail or hand deliver the extraction order to the appropriate watch commander and watch sergeant of the facility where the inmate is housed. The IRC Court Refusal Team and/or Court Compliance Team will be responsible for maintaining proper records of prior, ongoing and future extraction orders.

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