

3-06-030 Fire Prevention

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Reference: CDM 3.14/050.00 and 3-14/070.00

PURPOSE OF ORDER:

The purpose of this order to establish guidelines **procedures** for the inspection, correction and prevention of fire hazards.

SCOPE OF ORDER:

This order applies to all personnel assigned to, and working at Pitchess Detention Center (PDC) South Facility.

ORDER:

Custody personnel, during the course of their shift, shall physically inspect the area for which they are responsible and correct any possible fire hazards. Fire hazards to be considered include, but are not limited to, the following:

- Accumulation of trash inside or outside of the barracks
- Excess laundry
- Electrical hazards (e.g., wires exposed, water near electrical outlets, clogged air conditioning vents, etc.)

Personnel are required to notify the watch deputy and submit a "maximo maintenance request" in the electronic Uniform Daily Activity Log (e-UDAL) for any potential fire hazards. **If personnel do not have access to the e-UDAL, or Maximo site, Title 15/maintenance/special projects personnel shall be notified via the maintenance request form available in South Facility's share folder [REDACTED TEXT].** The watch commander shall also be notified of such fire hazards.

DRILLS

The South Facility training sergeant shall ensure fire drills are conducted on a quarterly basis.

FIRE INSPECTIONS

At the beginning of each shift, custody personnel shall physically inspect the fire safety equipment (i.e., turn-out gear, air packs, fire masks, and helmets, and fire extinguishers) maintained within the facility. These inspections shall be documented (daily, for each shift) in the Uniform Daily Activity Log (UDAL) books at the respective officer's stations (refer to South Facility Unit Order 3-06-040, Location and Inspection of Air Packs and Fire Extinguishers).

An inventory and inspection of the fire equipment will be conducted monthly by the assigned fire safety sergeant. The fire safety sergeant shall additionally coordinate and document annual fire safety inspections with the LA County Fire Department. All inspections, results and corrective actions taken shall be documented in the "Unit Inspection Log" (refer to South Facility Unit Order 3-04-050, Facility and Equipment Inspections).

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