

## 3-06-020 Lockdown Procedure

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**Effective Date:** 02-09-92

**Revision Date:** 04-07-16

**Review Date:** 04-07-18

**Reference:** CDM 4-01/030.00

### PURPOSE OF ORDER:

This ~~The purpose of this order is to~~ establishes policy and guidelines ~~procedures~~ for the orderly lock down procedure of Pitchess Detention Center (PDC) South Facility.

### SCOPE OF ORDER:

This order applies to all personnel assigned to, and working at PDC South Facility.

### ORDER:

The purpose and scope of a lock down is defined in Custody Division Manual section

4-01/030.00, "Lockdown," which in part states:

A facility lock-down is a temporary security status that maximizes control of a facility by isolating/limiting inmate movement. Normal operations are suspended and routine activities are halted. A lock-down may affect a specific area or an entire facility. The purpose of a lock-down is to immediately secure inmates and to control the affected area of the facility. The primary concern of a lock-down is the preservation of life/property and the prevention of an escape.

Any Deputy/Officer can request a "lock down" of the facility, should the need arise. Reasons for requesting a lock down include, but are not limited to: a major disturbance or riot, escape, a "miss out," power failure or any unusual occurrence.

When requesting a "lock down," the requesting Officer will ~~shall~~ notify the South Facility main control desk (David) personnel Desk via radio or telephone, and state of the reason(s) for the requested lock down. The watch deputy will ~~shall~~:

- Immediately initiate lock down procedures
- Notify the Watch Sergeant.
- Account for all civilian personnel and visitors and have them escorted out of the compound.

Compound Prowlers ~~will lock down their~~ shall ensure all compound gates are closed and locked, and have all inmates return ~~back inside to~~ their proper barracks, on their respective assigned bunks. If a count is needed, they will prepare each barrack for count.

The clinic deputy shall be responsible for the security of the administrative building, the administrative building hallway and the clinic. As soon as possible, the clinic deputy shall verify the safety of the doctors and nurses inside the clinic. The clinic deputy ~~will~~ shall monitor the entry gate to and from the compound.

During a lock down, all working inmates within security ~~will~~ shall be sent back to their barracks (if practical). If inmates are unable to return to their assigned housing, personnel shall immediately secure them in one of the three facility holding areas (reference refer to South Facility Unit Order 5-03-040 5-01-030, "Inmate Temporary Holding Area Procedures").

If, at a later point, after the an initial lock down request, the lockdown is determined to have been unnecessary, this the entire procedure shall be considered to have been be considered a drill and be treated as such.

**Revision Date 10/30/20**

**09/10/97 SOUF**

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