

## 3-05-150 Vehicles Inside of Security

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**Effective Date:** 01-01-09

**Revision Date:** 12-30-16

**Review Date:** 12-30-18

**Reference:** MPP 3-01/090.10, 3-01/090.25

### **PURPOSE OF ORDER:**

The purpose of this order is to ~~outline~~ **establish** procedures for all vehicles brought into the secured areas of Pitchess Detention Center (PDC) South Facility.

### **SCOPE OF ORDER:**

This order applies to all personnel assigned to, and working at PDC South Facility, as well as any personnel operating vehicles within the confines of South Facility.

### **ORDER:**

All vehicles driven into the secured areas of the facility shall enter through the authorized vehicle gates. Additionally, every effort shall be made to have vehicles enter security through the vehicle sally ports.

Personnel bringing a vehicle into facility security shall ensure the vehicle is parked in accordance with all department operating procedures. Once parked, no vehicle shall remain running without personnel in immediate control of that vehicle. If the vehicle is shut off, the operator shall ensure the keys to that vehicle are secured and not left un-attended at any time. Keys shall never be left in any area where they could be accessed by any inmate(s).

If, for any reason, inmates are permitted to access a parked vehicle inside security, a deputy or custody assistant shall directly supervise the inmates and the vehicle at all times. At no time shall any inmate, inside of security, be allowed to enter the driver's compartment of a vehicle.

**Revision Date 10/30/20**

**09/10/97 SOUF**

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