

## 01-08 Employee Medical Emergencies



### LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

### DETECTIVE DIVISION

### FRAUD & CYBER CRIMES BUREAU

**Bureau Order Number: 01-08**

**Subject: EMPLOYEE MEDICAL EMERGENCIES**

Effective Date:	May 1, 2001	Last Date Revised	October 20, 2020
Date Reviewed:	October 20, 2020	Next Review Date:	October 20, 2021

### PURPOSE

The purpose of this order is to outline the procedures for handling employee medical emergencies.

### GUIDELINES

In the event that an employee experiences a medical emergency while at the Bureau offices and medical care is necessary, the following procedures are established:

1. If the emergency is obviously life threatening or the employee is unconscious,

### **DIAL 9 - 1 - 1**

Norwalk Station will answer and the appropriate emergency equipment will be dispatched to the Bureau. Be sure to advise the Norwalk Station desk personnel of the exact location of the office (MI 01 , MI 04, etc.) within the STARS Center complex, as this information may not appear on the Station 9 - 1 - 1 console screen.

2. If the emergency is less than life threatening and the employee is capable of traveling via automobile, the employee may be transported by another Bureau employee to the nearest contract hospital.

Whittier Presbyterian Hospital

12401 Washington Boulevard

Whitter, CA 90602

(562) 698-081 1

Additionally:

Concentra Urgent Care

10400 Norwalk Boulevard Suite #100

Santa Fe Springs, CA 90607

(562) 968-1300

The above is a Return-to-Work Unit approved 24 hours, 7 days a week clinic specializing in the treatment of work related injuries (not an emergency room).

For North County facilities, refer to the above emergency procedures and advise your local jurisdiction of your exact location and what resources are needed. The following hospitals have been identified for North County facilities.

**Henry Mayo Newhall Memorial Hospital 23845 W. McBean Pkwy.**

Valencia, CA 91355

(661) 253-8000

**Antelope Valley Hospital 1600 Ave J**

Lancaster, CA 93534

(661) 949-5000

**Providence Holy Cross Medical Center**

15301 Rinaldi Street

Mission Hills, CA 91345

(818) 496-1270

As soon as possible, a Bureau supervisor will follow up on the condition of the employee and ascertain the exact nature of the emergency.

The supervisor will ensure that all appropriate documents such as Employee Injury Reports and Treatment Authorization forms are completed. The Operation's Assistant I will be responsible for seeing that these reports are processed in a timely fashion. (Note: injury or illness that occurs at work is not automatically industrial in nature)

In the event of serious injury or illness, the Return-to-Work Unit (213) 229-3199 will be contacted immediately for advice and assistance. Immediate notification to the Unit Commander and Operations Lieutenant shall also be made.

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