70/02 Biological/DNA Handling and Disposal Procedures

PURPOSE OF ORDER:

This order outlines procedure for biological/DNA handling and disposal.

SCOPE OF ORDER:

This order shall apply to all Evidence and Property Custodians at Central Property and Evidence.

ORDER:

Latex or nitrile gloves are required to be worn when intaking and handling biological evidence. This is to protect employees in the event of exposure to biological material.

In the event that an employee is exposed to biological material, the exposed employee is to be removed from the source of contamination. The affected area is then rinsed at the nearest decontamination station. There are two disposable eye wash stations and two permanent eye/shower wash stations strategically placed throughout the facility. Medical care and attention are to be sought and the appropriate exposure forms are to be filled out by a supervisor.

Central Property and Evidence receives and follows disposal orders given by the investigating officer. It is incumbent upon the investigating officer to adhere to the specified penal codes in regard to biological/DNA evidence: PC 680, PC 803, and PC 1417.9. When disposal is authorized, the item is placed inside a red biohazard bag, then into a dedicated biohazard bin with lid. It is then picked up by a contracted disposal company.