

E-Waste Disposal

PURPOSE OF ORDER:

This order outlines the process of proper E-Waste disposal.

SCOPE OF ORDER:

This order shall apply to all Evidence and Property Custodians.

ORDER:

When electronic items are ordered to be disposed by the investigating officer or are ready for disposal, and if there is no departmental use for the items, a contracted e-waste recycling company will pick up the items as needed. A manifest for disposal will be provided to Central Property and Evidence by the e-waste vendor and the disposal supervisor will retain the manifest.
