

## **60/01 Temporary Storage: Lockers and Refrigeration**

### **PURPOSE OF ORDER:**

This order outlines the use of temporary storage lockers and temporary refrigeration.

### **SCOPE OF ORDER:**

This order shall apply to all Evidence and Property Custodians.

### **ORDER:**

An interim storage area and interim freezer shall be utilized for court/trial storage purposes. Items will be stored in these areas for a period of no more than five days. If items are stored in an area outside the Central Property and Evidence warehouse, an alarm and video surveillance system would be a preferred method to enhance its security. All interim items in the interim freezer are secured within the warehouse.

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