20/07 Use of Unit Vehicles

The unit pool vehicle may be used to attend meetings, training, or other Departmental functions.

The unit trucks may be used to deliver or pick up supplies and material. Other Department units wishing to borrow a truck must obtain permission from the Warehouse Manager or his designee. Approved truck loans will be noted in the warehouse supervisors office. The Unit Commander shall be notified .

No one shall use a County vehicle to go to an off-duty function where alcoholic beverages are served.

All unit vehicles must be signed out on the key board in the warehouse supervisor office.

The use of unit vehicles is based upon priority unit needs and the number of vehicles needed to complete the unit’s assignments.

Vehicles at Fleet for repair or maintenance shall be marked as “out of service” on the key board.