20/03 Lockers

Lockers shall be assigned by the Warehouse Disposal Supervisor.

Lockers shall be kept locked at all times

No pin-up photos, stickers, etc., shall be placed on the outside of any locker or on the walls.

No changes in locker assignments shall be made without authorization from the Warehouse Manager. A list of locker assignments and combinations shall be maintained in the Warehouse Manager’s office.

Employees are urged to use trash cans to discard broken shoelaces, broken clothes hangers, paper cups, etc. Coat hangers left dangling from light fixtures or other room fixtures will be discarded by maintenance personnel.