

## 3-03-060 Disposition of Hazardous Materials

**REFERENCE:** MPP 3-02/050.25, 5-06/090.00, 5-06/090.05; CDM 3-15/010.00

### **PURPOSE OF ORDER:**

The purpose of this order is to establish procedures for the identification of hazardous materials and outline procedures for the proper removal and disposal of such materials.

### **SCOPE OF ORDER:**

This order applies to all personnel assigned to and working at Pitchess Detention Center (PDC) South Facility.

### **ORDER:**

PDC South Facility maintains a hazardous materials inventory list. A copy of this list is kept in the laundry office, ranch field office, officer's dining room (ODR) kitchen office, facility maintenance coordinator/safety officer's office, watch sergeant's office, operations lieutenant's office, ranch warehouse office, motor pool office, and Facilities Service Bureau (FSB) office. The list is revised every year to update the inventory of products stored in the facility. The list is comprised of an inventory of products considered to be hazardous due to the nature and/or volume of products stored.

All personnel at PDC South Facility shall comply with the hazardous waste laws and regulations as stated in the California Health and Safety Code, and as defined by state law in the California Code of Regulations.

Hazardous waste is any chemical waste which is toxic, corrosive, reactive, or ignitable. Hazardous materials include oil, coolant, fluorescent lighting, parts cleaner, photo developer, printing inks, solvent-based paint, spray booth filters, batteries, toxic metal dust and sludge from machine shops, caustic cleaners, petroleum-based solvents, and waste printing solvents.

### PROCEDURE

- Before dropping off any hazardous materials at the HazMat area, call the FSB maintenance office, (661) 295-8013 or (661) 295-8025, to set up an appointment.
- Prepare a written list of the types and quantities of hazardous materials intended for disposal.
- All containers shall be properly labeled, indicating their content and shall be in good condition (no cracks, rust, or leaks). All palletized material shall be labeled and securely packaged.
- FSB personnel will assist custody staff with proper documentation and storage.

**DO NOT DROP OFF MATERIALS WITHOUT NOTIFYING FACILITIES SERVICES BUREAU.**

---