

## 3-08-030 Keyless Locking System



### PURPOSE OF ORDER:

The purpose of this order is to establish procedures for the use of the keyless locking system located in the modules on the [REDACTED TEXT] floor [REDACTED TEXT].

### SCOPE OF ORDER:

This order shall apply to personnel assigned to, and/or working at Men's Central Jail (MCJ).

### ORDER:

The primary objective for personnel assigned to MCJ is to ensure the safety and security of all inmates housed within the facility.

In an effort to meet this objective, every housing area [REDACTED TEXT] has a keyless locking system incorporated on the gate-control lockbox.

The keyless locking system is comprised of a [REDACTED TEXT]

When the doors of the gate-control lockbox are closed, [REDACTED TEXT]

When the small gate-control lockbox is left unattended, [REDACTED TEXT]

The large gate-control lockbox shall always be closed [REDACTED TEXT] unless an authorized employee is operating the gate.

Floor supervisors (sergeant and supervising line deputy) shall ensure all gate-control lockboxes are secured when they are not in use.



**Revision Date 06/30/20**

**Revision Date 06/21/17**

**Revision Date 01/25/16**

**Revision Date 12/15/08**