

3-03-050 Facility Cleanliness, Barrack Orderlies, Cleaning Responsibilities and Barrack Inspections

REFERENCE: CDM 7-02/000.00

PURPOSE OF ORDER:

The purpose of this order is to establish a uniform system for facility cleanliness and to define the duties of barrack orderlies.

SCOPE OF ORDER:

This order shall apply to all personnel assigned to Pitchess Detention Center (PDC) South Facility.

ORDER:

All personnel on each shift share the overall responsibility to maintain PDC South Facility in clean and functional operating condition. In addition to the daily general upkeep and cleaning that must take place on each shift, specific cleaning responsibilities shall be assigned. Supervisors have the responsibility to ensure appropriate levels of cleaning are completed in a timely manner. Inspections of assigned areas shall be made daily to ensure this facility is maintained at an optimum level.

Barrack inspections will be conducted by either the Title 15 sergeant or their designee to ensure barracks are clean and free of maintenance issues. Any cleaning or maintenance deficiencies noted in the areas inspected will be entered in the Title 15 electronic Uniform Daily Activity Log (e-UDAL).

Each shift has the responsibility for barrack cleanliness. In an effort designed to maximize cleanliness while addressing security concerns, the following procedures will be utilized:

SUPPLIES

Each barrack supply closet should, at a minimum, contain the following:

- Two brooms (one for outside sweeping and one for inside)
- Two mops. Mops will be kept outside of the supply closets to prevent mildew and facilitate drying
- One mop bucket
- One dust pan
- Cleaning Rags
- One squeegee (for cleaning the shower areas)

Pitchess Detention Center - South Facility : 3-03-050 Facility Cleanliness, Barrack
Orderlies, Cleaning Responsibilities and Barrack Inspections

- Box of latex gloves
 - One bottle of disinfectant
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