Section 3-02 - Training/Special Weapons

• 3-02-030 Basic Shooting Requirements

PURPOSE OF ORDER:

The purpose of this order is to outline the basic shooting requirements for sworn personnel.

SCOPE OF ORDER:

This order shall apply to all personnel assigned to Pitchess Detention Center (PDC) North Facility.

ORDER:

Personnel subject to the Department's shooting requirements shall shoot within their alphabetically-assigned month. Any deviation from their alphabetically-assigned qualification/training month shall be authorized, in writing, by the unit commander. Such authorization shall include the specific month or months applicable. Shooting assignments are based on the last name initial as follows:

Last Name Begins with Letters	Shall Shoot in the Months of
A-F	January, April, July, October
G-N	February, May, August, November
O-Z	March, June, September, December

When personnel have completed the required shooting course, they shall make a copy of their score card and submit it to training. PDC North training personnel shall be responsible for tracking all score cards and ensuring that personnel shoot during their required month.

Personnel who failed to shoot without having been exempted shall be allowed to remediate within thirty calendar days of notification, as long as, there has been no previous violation of this policy within the last five years. An employee's initial failure to shoot shall be documented in their unit personnel file. Personnel who failed to shoot and have violated this policy within the last five years shall be subject to standard disciplinary measures.

Personnel who were unable to qualify with their on-duty weapon shall complete mandatory remedial firearms training within thirty calendar days after notification. Personnel, achieving a qualifying score within the remediation period will satisfy the qualification requirements of the previous period, not the current qualification period. Personnel who fail to qualify within the remedial training period shall be temporarily

assigned to the Training Bureau for five working days of intensive firearms training. This training shall be completed within thirty calendar days after notification of failing remedial training. Personnel who still fail to shoot a qualifying score by the conclusion of intensive training shall be placed on improvement needed status and restricted from work assignments where use of firearms might be required.

• 3-02-040 Inventory and Control of Personally Assigned Aerosol Chemical Agents

PURPOSE OF ORDER:

The purpose of this order is to establish procedures for the accurate inventory and adequate control of personally assigned aerosol chemical agents.

SCOPE OF ORDER:

This order shall apply to all personnel assigned to Pitchess Detention Center (PDC) North Facility.

ORDER:

It shall be the responsibility of the PDC North Facility training staff to maintain an inventory control log of all aerosol chemical agent canisters personally issued to PDC North Facility personnel. The log shall be maintained for a minimum of two years from the date of disposal of the last item listed.

All personally assigned aerosol chemical agent canisters that are damaged, expired, empty, and/or predominately empty rendering its use ineffective, shall be replaced with a new, unused canister by the PDC North Facility training staff.

It shall be the responsibility of the watch sergeant to issue a temporary, numbered aerosol chemical agent canister to Department personnel working at PDC North Facility who are not assigned to Custody Division. The watch sergeant shall notate the canister number and the employee it was issued to in the watch commander’s log. The employee shall return the aerosol chemical agent canister to the watch sergeant’s office at the end of their shift.

At no time shall an aerosol chemical agent canister which was not appropriately registered and inventoried be brought into a secured area of PDC North Facility.

• 3-02-050 MK-9 Aerosol Canister Procedures

PURPOSE OF ORDER:

The purpose of this order is to establish procedures for the use of the MK-9 Oleoresin Capsicum (OC) aerosol canister.

SCOPE OF ORDER:

This order shall apply to all personnel assigned to Pitchess Detention Center (PDC) North Facility.

ORDER:

MK-9 aerosol canisters shall be routinely deployed and carried within PDC North Facility. Title 15 deputies, Inmate Processing Area (IPA) deputies, rangers, clinic deputies, laundry deputies, and facility rangers shall be assigned an MK-9 aerosol canister.

It is recommended that the utility, maintenance, and Methicillin Resistant Staphylococcus Aureus (MRSA) officers also carry an MK-9 aerosol canister when they are supervising inmate work crews.

MK-9 aerosol canisters shall never be left unsecured. In the event an MK-9 aerosol canister is not passed directly at shift change, it shall be secured in the MK-9 aerosol canister locker cabinet located in main control. The placement or removal of any MK-9 aerosol canister from the cabinet shall be documented in the MK-9 aerosol canister log at main control. At the beginning of each shift, the watch deputy/desk officer shall conduct an inventory of the MK-9 aerosol canisters. Any deficiencies shall be immediately reported to a supervisor.

Deputies assigned the MK-9 aerosol canister shall perform a pre-shift assessment of the canister and determine if any deficiencies exist. The training office shall be contacted if a replacement is required.

• 3-02-060 TASER Procedures

PURPOSE OF ORDER:

The purpose of this order is to establish procedures for the carrying and deployment of the X26 or X26P TASERs.

SCOPE OF ORDER:

This order shall apply to all personnel assigned to Pitchess Detention Center (PDC) North Facility.

ORDER:

TASERs will be routinely deployed and carried within PDC North Facility. Title 15 deputies, Inmate Processing Area (IPA) deputies, module rangers, clinic deputies, laundry deputies, and facility rangers shall be assigned a TASER.

It is imperative to not leave a TASER unsecured. TASERs shall be secured in the TASER locker cabinet located in main control if they are not passed on at shift change. The placement or removal of any TASER from the cabinet shall be documented in the TASER log at main control. At the beginning of each shift, the watch deputy/desk officer shall conduct an inventory of the TASERs to ensure accountability. Any deficiencies shall be immediately reported to the watch commander or shift supervisor. In no situation shall any TASER be left in any Module Control Office (MCO) or Dorm Control Office (DCO).

Shift supervisors, at the minimum rank of Supervising Line Deputy (SLD), shall ensure personnel assigned to work designated positions are assigned the TASER on each shift. Module control officers shall account for

these items in the electronic Uniform Daily Activity Log (e-UDAL) for each shift.

Only personnel who are TASER certified by Custody Training and Standards Bureau (CTSB) shall carry and deploy the TASER. It shall be the responsibility of the PDC North Facility training staff to ensure all personnel assigned to the above positions are knowledgeable of the proper deployment, use, and reporting procedures governing the TASER.

It shall be the responsibility of the PDC North Facility training staff to ensure that every TASER in the facility (working or not) is downloaded before the seventh day of every month. All TASER downloads shall be kept in the PDC North Facility shared files in the training folder.

At the completion of all TASER downloads, the training staff shall notify the watch commander. The watch commander shall be responsible for documenting when the downloads occur in the watch commander's log.

• 3-02-070 Disposal of Unexploded Stinger Grenades

PURPOSE OF ORDER:

The purpose of this order is to establish procedures for disposing live Stinger grenades.

SCOPE OF ORDER:

This order shall apply to all personnel assigned to Pitchess Detention Center (PDC) North Facility.

ORDER:

Under the direct supervision of a sergeant, and as authorized by the watch commander, trained personnel may be ordered to deploy and use Stinger grenades.

In the event a Stinger grenade's safety pin has been removed, but the need to deploy no longer exists, personnel shall not replace the Stinger grenade pin back into the spoon handle. Personnel shall, under the supervision of a sergeant, take the stinger grenade to an empty module yard and detonate it.

Stinger grenades that do not detonate shall be disposed of by Arson Explosives Bureau personnel.

• 3-02-090 Gas Mask Procedures for Custody Assistants

PURPOSE OF ORDER:

The purpose of this order is to establish procedures for the availability of gas masks for custody assistants when necessary.

SCOPE OF ORDER:

This order shall apply to all personnel assigned to Pitchess Detention Center (PDC), North Facility.

ORDER:

The Dormitory Control Offices (DCO) and Main Control Offices (MCO) at PDC, North Facility are each equipped with one gas mask. This gas mask is only to be used by personnel assigned to the DCO or MCO.

Deputy personnel are each assigned their own personal gas mask by the Sheriff's Department. Custody assistants are not assigned a personal gas mask by the Department, but access to an available gas mask is the responsibility of the jail facility. Adherence to this protocol will ensure the custody assistants assigned to the MCOs or DCOs will have proper protection from a nearby deployment of chemical agents.

[REDACTED TEXT]

1. [REDACTED TEXT]
2. [REDACTED TEXT]

[REDACTED TEXT]

It is the responsibility of the DCO officer to inspect and wipe down (disinfect) the gas mask at the beginning of each shift and after each use.