

## **UNIT ORDER #57 - PRESENTATION OUTLINE FOR EXECUTIVE FORCE REVIEW COMMITTEE MEETINGS**

### **PURPOSE OF THIS DIRECTIVE:**

To standardize the presentations of force and shooting investigations presented to the Executive Force Review Committee (EFRC).

### **SCOPE:**

This Unit Order applies to investigators who present cases to the Executive Force Review Committee.

### **PROCEDURE:**

Investigators shall follow the attached outline when presenting a case to the committee (see attachment). Investigators will dress in business attire with tie and jacket for male investigators. A pre-presentation run through will be done with the team lieutenant and unit commander (when available) prior to the presentation to the committee.

When an investigator has a force or shooting case that has been made an administrative investigation and the investigator is going to re-present the case to the EFRC, the investigator shall follow this modified outline:

- inform the panel that you have returned to present the information from the administrative investigation;
- briefly describe the incident (to refresh their memory);
- state the issues that they wanted addressed in the administrative investigation;
- identify the Subject(s) and the allegations against each Subject;
- relate what the investigation revealed for each allegation for each Subject.

Investigators should also follow this modified outline when re-presenting a case in which the panel just asked for follow-up investigation to be done.

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