

## **UNIT ORDER #56 - HANDLING OF SUBJECTS WHO ARE RELIEVED OF DUTY AND/OR SUSPENDED WITHOUT PAY BEHIND CRIMINAL INVESTIGATIONS**

### **PURPOSE OF THIS DIRECTIVE:**

To ensure that Department executives are provided with current information about relieved of duty personnel under criminal investigation by either Internal Criminal Investigations Bureau (ICIB) or outside law enforcement agencies.

### **SCOPE:**

This Unit Order applies to investigators who are assigned a criminal monitor of a Subject employee who is relieved of duty and/or has been suspended without pay as a result of being under a criminal investigation by either ICIB or an outside law enforcement agency.

### **PROCEDURE:**

Investigators shall provide the concerned Internal Affairs Bureau Operations Assistant II with an update of the criminal investigation (such as the next court date, etc.) no later than the FIRST and THIRD Monday of each month. This information is necessary for the "Relieved of Duty" report that is prepared for the executives the first and third Thursday of every month, and for the monthly "Relieved of Duty" briefing with the Undersheriff.

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