

## 3-02-030 Basic Shooting Requirements

### PURPOSE OF ORDER:

The purpose of this order is to outline the basic shooting requirements for sworn personnel.

### SCOPE OF ORDER:

This order shall apply to all personnel assigned to Pitchess Detention Center (PDC) North Facility.

### ORDER:

Personnel subject to the Department's shooting requirements shall shoot within their alphabetically-assigned month. Any deviation from their alphabetically-assigned qualification/training month shall be authorized, in writing, by the unit commander. Such authorization shall include the specific month or months applicable. Shooting assignments are based on the last name initial as follows:

Last Name Begins with Letters	Shall Shoot in the Months of
A-F	January, April, July, October
G-N	February, May, August, November
O-Z	March, June, September, December

When personnel have completed the required shooting course, they shall make a copy of their score card and submit it to training. PDC North training personnel shall be responsible for tracking all score cards and ensuring that personnel shoot during their required month.

Personnel who failed to shoot without having been exempted shall be allowed to remediate within thirty calendar days of notification, as long as, there has been no previous violation of this policy within the last five years. An employee's initial failure to shoot shall be documented in their unit personnel file. Personnel who failed to shoot and have violated this policy within the last five years shall be subject to standard disciplinary measures.

Personnel who were unable to qualify with their on-duty weapon shall complete mandatory remedial firearms training within thirty calendar days after notification. Personnel, achieving a qualifying score within the remediation period will satisfy the qualification requirements of the previous period, not the current qualification period. Personnel who fail to qualify within the remedial training period shall be temporarily assigned to the Training Bureau for five working days of intensive firearms training. This training shall be completed within thirty calendar days after notification of failing remedial training. Personnel who still fail to shoot a qualifying score by the conclusion of intensive training shall be placed on improvement needed status

and restricted from work assignments where use of firearms might be required.

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