## Section 2 - Personnel/Training/Scheduling

- 3-02-005 Scheduling
- 3-02-010 Mandatory Rotation Of Line Personnel In Custody
- 3-02-020 Overtime Hiring and Cancellation
- 3-02-025 Film Security Overtime
- 3-02-030 Overtime Vacancies Worked by Scheduling Supervisors
- 3-02-040 Employee Absence Tracking
- 3-02-045 Accessing Scheduling Management System (SMS)
- 3-02-050 T.O. Selection and Training
- 3-02-060 Training Procedure
- 3-02-070 Drug and Alcohol Testing for Commercial Drivers
- 3-02-080 Searches of Sworn Personnel, Custody Assistants, Professional Staff and Their Property on the Facility
- 3-02-090 Off Facility Errands
- 3-02-100 Searches of Vendors, Volunteers, Contractors and Tours
- 3-02-110 Out of Security Log
- 3-02-120 Staff/Employee Meals
- 3-02-130 On-Duty Gym Use

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- 3-02-140 South Facility Employee Fund
- 3-02-150 Photocopy Machine Regulations
- 3-02-160 Trailer and Motorhome parking at the PDC Equestrian Center