

## **UNIT ORDER #11 - PROFESSIONAL STANDARDS DIVISION (PSD) RESPONSE TEAM/INTERNAL AFFAIRS BUREAU (IAB) FORCE/SHOOTING RESPONSE TEAM ROLL-OUT PROCEDURES**

Please refer to Manual of Policy and Procedures, Section 3-10/120.00, "IAB Force/Shooting Response Teams." Departmental regulations shall take precedence if there is a conflict with this management directive.

IAB is charged with the responsibility of acting as the main coordinating unit for field operations, custody operations, or any incident that may subject the Department to civil litigation. The main objective in fulfilling this responsibility is to minimize the Department's civil liability in these instances. As such, the Bureau will be organized to provide for the immediate availability of one lieutenant, and at least one team of two (2) sergeants for immediate response to the scenes of these events.

Each lieutenant assigned to the Bureau will be subjected to being on-call on a rotational basis for a period of one-week, commencing at 0600 hours on each Wednesday. The Team Lieutenants will be responsible for maintaining an on-call roster, and seeing that Department's Operations Center (DOC) is suitably notified on a regular basis as to the name of the On-Call Lieutenant and team members.

The On-call Bureau Lieutenants will comply with all Department, Division and Bureau directives related to activating a Force/Shooting Response Team, and the subsequent reporting requirements following an activation. They will ensure that a suitable roster is maintained for those Bureau personnel under their supervision, so that on a rotational basis, there is always at least one team of two (2) sergeants' on-call for immediate response.

The On-Call Bureau Lieutenant will make a notification to the PSD Chief prior to 0830 hours of the next working day following the activation of a response team. This notification will contain all the requisite details of the event that caused the activation. The On-Call Bureau Lieutenant is also responsible for notifying the Bureau Commander in a timely manner of the details of the response, and any other person that the Bureau Commander may designate.

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