

## 15-04 LOGGING SPECIAL EQUIPMENT IN DDWS AND DAILY ACCOUNTABILITY OF PATROL EQUIPMENT

Los Angeles County Sheriff's Department

### STATION ORDER



### Carson Station

STATION ORDER NUMBER: 15-04  
9, 2015

APRIL

Effective Date:		Last Date Revised:	
Last Date Reviewed:		Next Review Date:	

#### LOGGING SPECIAL EQUIPMENT IN DDWS/DAILY ACCOUNTABILITY OF PATROL RIFLES, SHOTGUNS,

#### STUNBAG SHOTGUNS, TASERS, and BLUECHECK DEVICES

#### PURPOSE:

The purpose of this order is to establish procedures that will assist in the inventory and control of specialized patrol equipment including patrol rifles, shotguns, stunbag shotguns, TASERS, and BlueCheck devices.

#### POLICY:

This directive references the following Department policies:

- CFMB Newsletter 15-01, Rifle Deployment Tracking
- MPP Section 3-03/210.10 Department Shotgun
- MPP Section 5-06/040.20 12 Gauge Stunbag Weapons
- MPP Section 5-06/040.95 Electronic Immobilization Device (TASER) Procedures

Carson Station Unit Orders : 15-04 LOGGING SPECIAL EQUIPMENT IN DDWS AND DAILY  
ACCOUNTABILITY OF PATROL EQUIPMENT

---

**SCOPE OF DIRECTIVE:**

This directive applies to all sworn personnel assigned to Carson Station who deploy with the following equipment:

- Patrol Rifles
- Shotguns
- Stunbag Shotguns
- TASERs
- BlueCheck Devices

**CARSON STATION**

**STATION ORDER 15-04**

-2-

**DIRECTIVE:**

**FIELD PERSONNEL**

All patrol personnel **shall** enter the serial number or station identifier of the following equipment into Deputy Daily Work Sheet (DDWS) under "Specialized Equipment." If assigned a patrol rifle, it shall be the first entry. All equipment **shall** be listed according the following examples:

- Patrol Rifle - R/(space) (the last four digits of the serial number)  
Example: "R/ 1234"
- Shotgun - SG (station identifier located on the slide)  
Example: "SG5"
- Stunbag Shotgun - SB (last four digits of the serial number located on the stock)

Carson Station Unit Orders : 15-04 LOGGING SPECIAL EQUIPMENT IN DDWS AND DAILY  
ACCOUNTABILITY OF PATROL EQUIPMENT

---

Example: "SB1234"

- TASER - TZ (last four digits of the serial number)

Example: "TZ1234"

- BlueCheck - Station identifier located on the front of the device

Example: "BC069"

**Some weapons and equipment have been assigned to a team, an area, or an individual, however, any weapons and/or equipment assigned to the armory shall be returned to the armory at the end of shift. Armory weapons or equipment shall not be retained by personnel (in their lockers, warbags, or elsewhere) beyond the end of their shift.**

## **EARLY MORNING WATCH SERGEANT**

The EM Watch Sergeant will print a copy of the unit roster. He/she will check off all shotguns, stunbag shotguns, and TASERs logged into the field units' DDWS on the Armory Reconciliation Sheet. The Watch Sergeant will then reconcile the shotgun closet and the armory, checking off all shotguns, stunbag shotguns, and TASERs present. Once this task is complete, he/she will sign and date the armory reconciliation sheet and turn it into the watch commander.

Every effort shall be made to successfully reconcile the armory before the end of shift. In the event the sheet cannot be resolved, the watch sergeant and watch commander of the next shift will be notified and they will continue the efforts to locate any missing weapons. The armory lieutenant and sergeant shall be notified of any discrepancy. The Unit Commander shall be updated on the progress in resolving the discrepancy.

## **CARSON STATION**

### **STATION ORDER 15-04**

-3-

**EARLY MORNING WATCH COMMANDER**

The Watch Commander shall review the Armory Reconciliation Sheet to ensure all equipment has been properly accounted for. The Watch Commander will then store the completed sheet on the designated clipboard in the watch commander's office.

---

CHRIS E. MARKS, CAPTAIN

---