Avalon Prisoner Transport

PURPOSE

The purpose of this order is to establish guidelines for prisoner transport from Avalon Station, Catalina Island. Avalon Station will often arrange their own prisoner transport via commercial ferry service or by Sheriff's Department patrol vessel at Isthmus Harbor. On occasion, certain situations will preclude Avalon Station from using these options, i.e. 5150 transport, limited fuel availability for the Isthmus boat, or other circumstances which necessitate immediate transportation.

SCOPE

This order shall apply to all station boat personnel assigned to Marina del Rey Station.

ORDER

Procedures:

Prior to picking up any prisoners for Avalon Station, the following procedures need to be adhered to.

After calling Marina del Rey station and making the request, MdR Watch Deputy shall notify the Watch Commander and Watch Sergeant and check with the Jailer to make sure there is room in the jail. If our jail is full, Avalon station must make arrangements for other housing at another station. Marina del Rey station can still make the transport to be accepted by the other station, i.e. Carson, Lomita, etc. The exchange maybe conducted at the Port of Long Beach or San Pedro ferry terminal at the discretion of the transporting boat crew.

Prior to Marina del Rey Station responding to Avalon, the booking packet shall be completed. This includes completed booking packet, medical screening forms, OK to book if needed, warrants and transmittals, and the inmate transport checklist. The Marina del Rey jailer should be contacted when the booking is complete to verify requirements.

Avalon should not transfer the prisoner in the JDIC system until after the prisoner has arrived at the station. It will be the responsibility of the accepting facility to notify Avalon station when the prisoner has arrived so the transfer can be completed.

No evidence shall be transported with the prisoner, unless prior arrangements have been made.

All personal property should accompany the prisoner. If property is released, it should be all property, not a partial release.

The transporting boat crew shall verify that all items on the "Avalon inmate transport checklist" are completed. This checklist shall accompany the booking packet.

The maximum number of inmates to be transported per crossing will be at the discretion of the Marina del Rey Boat crew and Marina del Rey Watch Commander. This decision should be based on several factors such as sea and weather conditions, type of crimes, 5150s, time of transport, etc.

Any overtime that may be required will be the responsibility of Avalon station (Fund Org# 15776). If overtime is required, Avalon station Watch Commander shall be notified and approve the overtime prior to our patrol boat leaving Marina del Rey Station.

If due to staffing shortage, Marina del Rey station is unable to conduct the transport with available personnel, the on-call “Tradition” crew may be contacted. Sgt. Carriles should also be contacted if the on-call boat crew needs to respond.