05-01 TRANSPORTATION PROCEDURES FOR AVALON STATION INMATES

761551N25A- SH - AD - 32A (2/72)

COUNTY OF LOS ANGELES

SHERIFFS DEPARTMENT

"A Tradition of Service"

OFFICE CORRESPONDENCE

DATE: June 29, 2006

FROM: TODD S. ROGERS, CAPTAIN
CARSON STATION

TO: ALL PERSONNEL
CARSON STATION

SUBJECT: **CARSON STATION MANAGEMENT DIRECTIVE 05-01**

TRANSPORTATION PROCEDURES FOR AVALON STATION INMATES (Revised 06-29-06)

Purpose of Directive:

This Directive establishes Carson Station's policy and procedures regarding transporting inmates from Avalon Station.

Scope of Directive:

This Directive applies to all patrol personnel, jailers, field supervisors and shift supervisors assigned to Carson Station.

Directive:

To ensure proper care and control of inmates transferred from Avalon Station, effective immediately, Carson Station personnel will implement the following rule in the fowl of a Management Directive.

When Avalon Station personnel call Carson Station for transportation of inmates, they shall

receive approval from the on-duty Watch Commander. After approval has been given, a patrol unit shall be sent to the primary drop-off point to take custody of the prisoner. The prisoner will then be transferred to Carson Station.

When the inmate count is too high to accept additional inmates, the inmate will be transferred to either of the following locations; (Twin Towers or Inmate Reception Center).

Avalon Station personnel will request inmate transportation approximately two hours prior to transporting. Approximately thirty minutes before the arrival of the "Catalina Express", the Avalon Station personnel will input a tag or call to the CAD system, including all of the pertinent information, and forward it to the Carson Station.

TSR:JPB:jpb