

## **Metrolink Bureau Unit Order 610-16 Metrolink Security and Passenger Station - Patrol and Survey**

**Los Angeles County Sheriff's Department**

<b>METROLINK BUREAU</b>	<b>Unit Order:</b> 610-16
	<b>Effective Date:</b> 10-01-13
	<b>Revision Date:</b> 10-01-16
	<b>Annual Review:</b> 10-01-17
<b>Subject:</b> Metrolink Security and Passenger Station - Patrol and Survey	
<b>Reference:</b> None	

### **PURPOSE OF ORDER:**

The purpose of this order is to establish new procedures for the annual station audit assignments as requested by the SCRRRA/Metrolink safety and security manager.

### **SCOPE OF ORDER:**

This order shall apply to the patrol deputies assigned to Sheriff's Metrolink Bureau. It is a revision of all previous unit orders relating to Metrolink's Crime Prevention through Station Audits.

**ORDER:**

This program, for maintaining the annual station assignments, has been planned and implemented to facilitate Metrolink Bureau's endeavor to provide optimum security for Metrolink commuter passengers, employees and equipment. Each field patrol unit at Sheriff's Metrolink Bureau has been assigned a list of specific passenger stations to monitor, audit and log. .

Once a year, Metrolink deputies shall conduct a Station audit of each passenger station within their assigned areas using the new Metrolink audit form (see attached). As previously indicated, the field sergeant shall ensure that the forms are complete and that all locations have been checked as required. The field sergeant will then give the forms to the Special Projects Deputy for compilation.

This in no way precludes the field patrol deputies from conducting additional security and safety audits during passenger station patrol checks. Should cause arise (e.g., increase in National Security Alerts, natural or man-made disasters, calls for service, etc.), additional patrol checks are implicitly necessary and shall be conducted in conjunction with other comprehensive efforts to safeguard rail passengers, employees, the property of our contract client and its interests. All safety and security concerns shall be brought to the attention of a supervisor and communicated to Metrolink immediately.

ANNUAL STATION AUDITS ASSIGNMENTS

The following several lists indicate the assignments for the annual Station surveys of the Metrolink passenger stations. Units of the Sheriff's Metrolink Bureau will conduct a comprehensive survey of the stations assigned, once a year, using the new Metrolink Bureau Station Audit survey form (see attached).

Annual Station Audits Assignments

**611 UNITS (Antelope Valley Line)**

1. Newhall Metrolink Station
2. Santa Clarita Metrolink Station
3. Via Princessa Metrolink Station
4. Vincent Grade Metrolink Station
5. Palmdale Metrolink Station
6. Lancaster Metrolink Station

**612 UNITS (Antelope and Ventura Lines)**

1. Glendale
2. Burbank Metrolink Station
3. Burbank Airport Metrolink Station
4. Sun Valley Metrolink Station
5. Sylmar / San Fernando Metrolink Station
6. Van Nuys Metrolink Station
7. Northridge Metrolink Station

**613 UNITS (Ventura Line)**

1. Chatsworth Metrolink Station
2. Simi Valley Metrolink Station
3. Moorpark Metrolink Station
4. Camarillo Metrolink Station
5. Oxnard Metrolink Station
6. East Ventura Metrolink Station

**614 UNITS (Orange County Line)**

1. Commerce Metrolink Station
2. Norwalk / Santa Fe Springs Metrolink Station
3. Buena Park Metrolink Station
4. Fullerton Metrolink Station
5. Anaheim Metrolink Station
6. Orange Metrolink Station
7. Santa Ana Metrolink Station
8. Tustin Metrolink Station
9. Irvine Metrolink Station
10. Laguna Niguel Metrolink Station
11. San Juan Capistrano Metrolink Station
12. San Clemente Metrolink Station
13. Oceanside Metrolink Station

**615 UNITS (Riverside Line and Inland Empire/OC Line)**

1. Montebello/Commerce Metrolink Station
2. Industry Metrolink Station
3. Downtown Pomona Metrolink Station
4. East Ontario Metrolink Station
5. Pedley Metrolink Station
6. Riverside-Downtown Metrolink Station
7. Riverside/La Sierra Metrolink Station
8. North Main Corona Metrolink Station
9. West Corona Metrolink Station
10. Anaheim Canyon Metrolink Station

**616 UNITS (San Bernardino County Line)**

1. Cal State LA Metrolink Station
2. El Monte Metrolink Station
3. Baldwin Park Metrolink Station
4. Covina Metrolink Station
5. Pomona North Metrolink Station
6. Claremont Metrolink Station
7. Montclair Metrolink Station
8. Upland Metrolink Station
9. Rancho Cucamonga Metrolink Station
10. Fontana Metrolink Station
11. Rialto Metrolink Station
12. San Bernardino Metrolink Station

**617 UNITS (91 Line)**

1. South Perris Station
  2. Downtown Perris Station
  3. Hunter Park Station
  4. March Field Station
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