

## **Static Surveillance**

### **PURPOSE**

Surveillance operations are an important tool for the prevention of crime, the apprehension of criminals and the maintenance of safe communities. This order has been developed to improve officer safety by promoting consistency, enhancing accountability and standardizing many aspects of “static surveillance” operations.

This order defines “static surveillance” operations and provides operational guidelines for personnel when conducting same.

### **SCOPE**

This order applies to all Field Operations Region II personnel.

### **ORDER**

There are two basic types of surveillance, static (fixed post) and mobile. This order applies only to pre-planned static surveillance operations and does not impact short duration “site surveys”, containments, general patrol activities nor spontaneous posting of personnel at fixed locations (i.e. the immediate placement of a unit at a fixed location in response to a crime broadcast).

Static Surveillance defined: A covert observation of person(s), places, vehicles and/or activities of suspected or known criminal offenders from a fixed location.

When a surveillance is necessary, the personnel involved shall complete an operations plan outlining the surveillance in its entirety. Once completed, the operations plan shall be approved by the Unit Commander. The operations plan should include all appropriate information pertinent to a safe and successful operation. Examples of such information would include photographs (when available) of known suspects and undercover personnel (wearing the clothing they will be deployed in), and known hazards in and around the area to be surveilled. This material may be included with the plan in the form of attachments.

The on-duty Watch Commander, Watch Deputy, and all personnel participating in the surveillance operation shall be briefed as to the contents of the operations plan and shall be provided a copy of said plan. It is recommended that all on-duty patrol personnel, including supervisors, be briefed regarding the type and duration of the operation being conducted.

A surveillance log shall be maintained. The log shall include all pertinent data related to the operation including start/end times of the surveillance, use of video and audio tapes, and all contacts by undercover personnel as well as detentions or arrests related to the operation.

The use of video and or audio recording devices is strongly encouraged during all surveillance operations.

A supervisor at the rank of Sergeant or above, if not physically present at the surveillance, shall be available to immediately respond in the event of a problem or significant incident.

The operations plan and log shall be retained in the original case file under the file number assigned to the operation. When arrests are made, team members and detectives are encouraged to provide these

documents to the District Attorney at the time of filing.

**Unit Commander Responsibilities:**

The Unit Commander is responsible for ensuring that personnel under their command are advised of this order, receive such training necessary to properly implement this order and adhere to this order. Furthermore, this order establishes minimum standards for static surveillance operations. Unit Commanders may impose more stringent protocols when deemed necessary by individual circumstances.

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