Public Desk Security

DATE: February 12, 2015

FROM: CURTIS A. JENSEN, CAPTAIN
NORWALK STATION

TO: ALL PERSONNEL
NORWALK STATION

SUBJECT: **NORWALK STATION UNIT ORDER 15-01**
DESK OPERATIONS – LESS LETHAL WEAPONS (OC SPRAY AND TASER)

PURPOSE

The purpose of this unit order is to establish procedures for maintaining less lethal weapons in the Desk Operations area of Norwalk Station.

DIRECTIVE

It is necessary for desk personnel to have less lethal options readily available in the event of an altercation and/or an assaultive – high risk incident in front lobby area of the station. These force options will assist in mitigating risk to station personnel, as well as our civilian visitors. The following guidelines shall be adhered to:

- The dispatch area shall maintain a canister of Department-approved Oleoresin Capsicum (OC) Spray readily accessible to desk personnel. The OC Spray canister and holder shall be affixed to the secure wall mount located on the wall next to the watch deputy's desk. Additionally, each deputy working the Desk Operations area shall have on their person a Department approved OC Spray canister, in accordance with MPP 5-06/040.35 *Procedures for Use of Individually Issued Oleoresin Capsicum (OC) and OC+ Chlorobenzylidene Malononitrile (CS) Blend Aerosol Agents.*
- The dispatch area shall maintain and have readily accessible to desk personnel a Department-approved X-26 Taser. The taser and holster shall be affixed to a secure wall mount located adjacent to the OC Spray.
- The watch deputy shall inspect the X-26 Taser and OC Spray canister at the beginning of each shift to ensure that the equipment is operational and in good working condition. The watch deputy shall then enter the following information into his/her Watch Deputy's Daily Worksheet (DDWS): Taser # and OC Spray available and inspected.
- The watch sergeant shall ensure the watch deputy has conducted the daily shift inspection of the OC Spray and X-26 Taser and has noted the check in their DDWS.
- The watch commander shall conduct an inspection of the OC Spray canister and X-26 Taser at least once a week and note the inspection in their Watch Commander Log.
- All sworn personnel assigned to the Desk Operations area shall carry on their person a Department authorized on-duty semi-automatic handgun, in accordance with MPP 3-03/210.05 *Revolver/Semi-Automatic Pistols (On and Off Duty).*