

## 08-037: Post-Earthquake Reporting Procedures for Off-Duty Personnel

### PURPOSE

This order establishes reporting procedures for off-duty Compton Station personnel following a major earthquake.

### POLICY

In order to facilitate the coordinated and timely relief of station personnel following a major earthquake, off-duty personnel shall adhere to the following guidelines:

- A. Personnel shall give priority to stabilizing their family situation.
  1. Obtaining necessary medical treatment, food, and water.
  2. Home damage assessment.
  3. Relocation if necessary.
  4. Listen to news broadcasts regarding extent of damage, road closures, utility damage, etc.
- B. As soon as possible, attempt to telephone Compton Station and advise the watch commander of availability and ETA; obtain reporting time and location (station operations may be relocated due to earthquake damage).
  1. If unable to report for duty, give reason (i.e., injured, unable to stabilize family, no transportation, etc.).
  2. If you are unable to report to Compton Station, but could respond to a station or facility closer to home, notify this station and the other facility.
  3. If unable to contact Compton Station, contact another station or facility and coordinate your response through them.

### **SPECIAL NOTE:**

*Carpools should be organized to transport personnel to and from work. Off-duty personnel shall make every effort to expedite their availability for work so that on-duty employees can be afforded the opportunity to tend to their families.*

All personnel can anticipate two-platoon, 12-hour scheduling, during the recovery period.