

## **15-005: Los Angeles Sheriff's Department Vehicle Guidelines**

### **PURPOSE**

The purpose of this Directive is to establish uniform guidelines for all personnel who operate any type of Los Angeles County Sheriff's Department vehicle at Compton Sheriff Station.

Department personnel shall not use a Department vehicle without the knowledge or permission of his/her supervisor. Personnel shall not violate any traffic law and/or operate a Department vehicle in restricted areas without justification or exigent circumstances. Department personnel shall set a good example for other drivers.

In an effort to ensure Department personnel follow these procedures, no Department vehicle shall be operated without completion of a daily Vehicle Inspection Sheet. A log entry of the time and date the vehicle was operated shall be generated. Personnel operating the vehicle shall log their name and destination of travel. Personnel shall notify the on-duty Watch Commander when necessary to operate a Department vehicle outside of the Station's Reporting District.

### **WATCH COMMANDER'S RESPONSIBILITIES**

The on-duty Watch Commander shall do the following:

- Direct a supervisor to ensure personnel have been granted permission to operate a Department vehicle.
- Ensure a daily Vehicle Inspection Sheet has been completed and filed in the Vehicle Inspection Packet (Per Station Order #14-002).

This directive is intended to ensure all Department vehicles are inventoried and accounted for.

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