

## **15-004: No Questions Asked**

### **PURPOSE**

The purpose of this directive is to establish uniform guidelines for off-duty employees who have consumed alcohol at social gatherings and are in need of transportation to their place of residence.

The Department has a “zero tolerance” on alcohol-related arrests and has actively engaged its employees in the education and prevention of such incidents. This type of arrest can expose the employee to court appearances, legal fees, loss of driving privilege, and a possible criminal conviction.

In an effort to ensure employees avoid placing themselves in a position where they feel the only option is to operate a motor vehicle while intoxicated, the captain has provided the below viable alternative. In most cases, unless extenuating circumstances exist, no questions will be asked of the employee other than the location they would like to be transported to.

### **WATCH COMMANDER’S RESPONSIBILITIES**

The on-duty watch commander shall do the following:

- Direct a supervisor respond to the employee’s location and provide transportation
- Should the distance be excessive, the watch commander shall make an attempt to coordinate an alternative mode of transportation for the employee
- Notify the captain regarding the request and subsequent outcome

This directive is intended to ensure the employee arrives at their desired destination, safe and sound.

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