

## 2019

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### • 19-001: Approval for Inter and Intra Departmental Communications on Behalf of Compton Station

#### **PURPOSE**

The purpose of this directive is to ensure all personnel are acutely aware they shall receive approval from Compton Station Operations prior to the dissemination and/or broadcast of all inter and intra Departmental flyers, electronic mail (email) communications, and Justice Data Interface Controller (JDIC) messages on behalf of Compton Station which are related in nature to on and off-duty Department activities. This will ensure the aforementioned messages are professional in nature and meet Departmental standards and policy.

#### **SCOPE**

This order shall apply to all personnel assigned to Compton Station.

#### **ORDER**

All Compton Station personnel shall receive approval from Compton Station Operations for any station related letters, flyers, email communications, and JDIC messages, which are intended to be released inter and intra Departmental, and are related to activities wherein personnel who will attend and/or participate on behalf of Compton Station. The approval of the aforementioned communication shall be granted prior to the dissemination of said communication, and shall only be carried out by a designated supervisor. The exception to this unit order are any communications which are criminal in nature (crime broadcasts, BOLO flyers, etc.)

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