

Attachment 13 â€ Shooting Analysis Committee Timetable

Attachment #13

Shooting Analysis Committee Timetable

Shooting Analysis Committee timetable – Deputy Name #123456

Project: 20XX-XX-S

~ May 2015 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29 CIRP Meeting – Project Assigned to XXXX (30 days begin)	30 Field work and record gathering	1	2
3	4 Send information and link to secured folder to SAC members	5 Begin creation of charts, photos, and PowerPoint	6	7 AAB Practice Presentation. Finalize PowerPoint (this date is flexible)	8	9
10	11 Confirm SAC members attendance	12 Meeting of SAC members - location AAB offices	13 Begin draft of recommendations and report for CIRP	14	15	16
17	18	19	20 Forward draft to Quality Assurance for review	21 Revise report as needed	22	23
24	25 Round table draft report and PP with operations	26 Submit to captain	27 Forward Report/Portfolio to CIRP	28 DUE DATE (day 30) Schedule CIRP Meeting	29	30