Unit Order 2013

• 13-001 Assigning Mentally Ill Person Calls

Los Angeles County Sheriff's Department

STATION ORDER

Cerritos Station

STATION ORDER NUMBER: **13-001**

Subject: **Assigning Mentally Ill Person Calls**			
Effective Date:	05/02/2013	Last Date Revised:	
Last Date Reviewed:	03/10/2020	Next Review Date:	03/10/2021

PURPOSE:

The purpose of this order is to establish procedures for assigning a field supervisor to all alleged mentally ill person calls.

SCOPE OF ORDER:

Persons with mental health issues or emotionally disturbed persons may present a higher danger to personnel and these incidents are more likely to result in a use of force.

ORDER:

Effective immediately, desk personnel will assign a field supervisor to assist on any call for service involving a person who appears to be mentally ill (i.e., 918, 5150). A field supervisor will respond as soon as possible to the incident.

• 13-002 Cleaning and Maintenance of Waist Chains

Los Angeles County Sheriff's Department

STATION ORDER

Cerritos Station

STATION ORDER NUMBER: **13-002**

Subject: **Cleaning and Maintenance of Waist Chains**			
Effective Date:	05/02/2013	Last Date Revised:	
Last Date Reviewed:	03/10/2020	Next Review Date:	03/10/2021

PURPOSE:

The purpose of this order is to establish procedures regarding the cleaning, inspection, and sterilization of waist chains and restraint devices.

SCOPE OF ORDER:

Due to the inherent danger associated with contaminated waist chains and other restraint devices, routine inspections are necessary to ensure operability, maintenance, and cleanliness.

ORDER:

Effective immediately, jail personnel will ensure the cleaning/sanitization of waist chains and other restraints are conducted using an approved anti-bacterial solution which states it kills multiple pathogens, including Methicillin Resistant Staphylococcus Aureus (MRSA), for affectability.

The waist chains or restraints will be cleaned and sanitized using Citrus-DC cleaner manufactured by

Champion. The Citrus-DC solution will be mixed using a plastic five (5) gallon bucket at a ratio of 8:1 ounces per gallon. The material being cleaned will soak for a minimum of ten (10) minutes. The items will then be air dried in the janitor's closet on a hook and placed back in storage.

Due to the infrequent use of waist chains at Cerritos Station, jail personnel shall clean/sanitize waist chains and other restraint devices on the same day following their use or, at a minimum, on a monthly basis. The cleaning/sterilization and inspection of waist-chains and restraint devices shall be documented in an approved log and maintained for a minimum of two (2) years per CDM 4-13/000.00 Retention of Records. Due to the infrequency use of the wait chains at Cerritos Station, they are cleaned and individually sealed in a bag and labeled with the date of cleaning. The process is repeated whenever the waist chains are used. The log will be maintained at the jailer's desk.

• 13-003 Electronic Communications

Los Angeles County Sheriff's Department

STATION ORDER

Cerritos Station

STATION ORDER NUMBER: **13-003**

Subject: **Electronic Communications**			
Effective Date:	10/01/2013	Last Date Revised:	
Last Date Reviewed:	03/10/2020	Next Review Date:	03/10/2021

PURPOSE:

The purpose of this directive is to clearly state the unit commander's expectations regarding the appropriate use of LASD computer equipment.

SCOPE OF ORDER:

Although the use of Department computers is authorized to support our law enforcement mission, inappropriate electronic communication containing sexual, racial, religious, disability related, harassing or derogatory content (i.e. jokes and pictures), and accessing or storing inappropriate material, continues to pose a significant problem within our Department.

ORDER:

All personnel should assume that every electronic communication will be recorded and can be audited at any time. Department members violating the Policy of Equality and/or Department electronic system policies are subject to discipline. Please remember to exemplify professionalism in your electronic communications while remaining mindful of ***Our Core Values***.

For further information, refer to the Policy of Equality MPP 3-01/121.00.