00-011 Desk Emergency Operations Procedures



STATION ORDER

Cerritos Station

STATION ORDER NUMBER: 00-011

Subject: Desk Emergency Operations Procedures			
Effective Date:	06/13/2000	Last Date Revised:	
Last Date Reviewed:	03/16/2020	Next Review Date:	03/10/2021

PURPOSE:

The purpose of this order is to establish general guidelines to be followed by Cerritos personnel in the event of an emergency that occur near the entrance to the station, in the lobby, in the desk area, or city hall.

SCOPE OF ORDER:

With the multitude of possible emergency scenarios that could occur in the desk area, it is not possible to provide specific direction for each one. This document is designed to provide general instruction for desk personnel and innovation and/or adaption may be necessary depending upon the actual incident and circumstances at hand.

ORDER:

[REDACTED TEXT]

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