

2005 - 17 NOTIFICATIONS AND REPORTING OF SIGNIFICANT INCIDENTS

PURPOSE OF ORDER

To update the policy for initiating the proper unit notifications and reporting of significant incidents, which shall include e-mail notifications to an area lieutenant and/or the Unit Commander.

SCOPE OF ORDER

All Bureau personnel.

ORDER

When incidents occur beyond the normal scope of normal Bureau operations (as exemplified below), the appropriate supervisor shall be notified within a timely manner. The supervisor shall contact the concerned lieutenant, who will recommend the appropriate notifications.

Significant incidents, such as on or off-duty deputy-involved shootings, large quantities of narcotics, firearm seizures, or any incident which has the potential to attract the attention of the media, requires an Operational Log entry through the Sheriff's Information Bureau at (213) 229-2222, a memorandum to Division Headquarters and a copy sent to OSS Bureau Headquarters Operations Staff.

Bureau personnel are encouraged to make an immediate notification to an area lieutenant about all noteworthy incidents.
