

## **Station Order 17-031: Station E.O.C. Assignments**

The following is the staffing list for each section of the Station's Emergency Operations Center (EOC) in the event of an activation. If the EOC is activated during non-business hours, the Watch Sergeant and sufficient complaint personnel, secretarial staff, and field units will staff the EOC until the designated assigned personnel arrive and relieve them

### **E.O.C. ASSIGNMENTS**

### **SHIFT A**

### **SHIFT B**

#### **Management Section**

#### **Incident Commander**

**Lt. Steve Tousey**

**Lt. Maurizio Avola**

Safety Officer

Sgt. Michael Luter

Sgt. Rick Cardoza

Liaison Officer

Dep. Aaron Scheller

Dep. David Timberlake

Public Information Officer

Dep. Hugo Barajas

Det. Sonny Saavedra

#### **Operations Section**

#### **Officer in Charge (OIC)**

**Sgt. Jason Cunningham**

**Sgt. Darren Luter**

Operations Asst. OIC

Dep. Vic Iniguez

Dep. Chris Bronowicki

Messenger

CSA Joseph Marquez

CSA Mark Saldecke

#### **Planning/Intelligence**

#### **Officer in Charge (OIC)**

**Sgt. Nicole Davis**

**Sgt. Thomas Anderson**

Intelligence Asst. OIC

Det. Derick Coleman

Det. Joseph Sanchez

#### **Logistics**

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**Officer in Charge (OIC)**

**Sgt. Daniel Dail**

**Sgt. Pat Coussa**

Logistics - Service Branch

Det. John Hatfield

Dep. Art Lopez

Logistics - Personnel Branch

Dep. Dennis Skeels

Dep. Louis Denver

**Finance**

**Officer in Charge (OIC)**

**Sgt. Todd Barnes**

**Sgt. Rosa Estep**

Procurement Branch

Dep. Heidy Villasenor

Dep. Jamil Johnson

**\*\*\*\*\*Unassigned personnel may be assigned to the EOC if needed\*\*\*\*\***

Personnel shall familiarize themselves with command and control functions of the Walnut/Diamond Bar Station EOC. This information is available in the EOC storage room (B08).

The station EOC is responsible for tactical control of an emergency operation. The EOC is structured similar to the Department Operating Center in that it uses the National Incident Management System (NIMS) and the Incident Command System (ICS). The staff will perform the same basic functions, and use the same forms and reporting procedures to ensure uniformity throughout the Emergency Operations Center organization. Refer to the Department Emergency Operations Procedures Manual for detailed information about the structure of the Incident Command System.

The basic structure of the EOC is as follows:

1. **Incident Commander** - responsible for incident activities including the development and implementation of strategic decisions for approving the ordering and releasing of resources. The Incident Commander has complete authority and responsibility for the overall operation.
2. **Operations** - responsible for implementing the strategies and tactics of all operations which are directly applicable to the primary mission. The Operations OIC coordinates tactics, requests and/or releases

resources, and reports such actions to the Incident Commander.

3. **Planning/Intelligence** - defines and measures the incident problem and reports to the Incident Commander. Additionally, they are responsible for creating a written Action Plan which lists objectives to be accomplished during the Operational period (the time frame necessary to accomplish the actions), a statement of current priorities related to the objectives, a statement as to how to achieve the objectives, assignments and actions necessary to implement the strategy
  
4. **Logistics** - provides logistical support of all kinds to field forces, (i.e., personnel, vehicles, etc.). Logistics is also responsible for anticipating and procuring equipment and/or supplies. Additionally, Logistics shall provide EOC and/or Command Post Security staffing.
  
5. **Finance** - responsible for the compilation of all information related to the cost of the operation. This may include, but is not limited to, tracking all personnel hours re: salary costs, the cost of purchasing supplies/meals needed for the operation, the cost of renting equipment needed for the operation.

If you have any questions, contact Sgt. Thomas Anderson, the station's Emergency Services Coordinator.

Revised 04/29/19

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**E.O.C. ASSIGNMENTS**

**SHIFT A**

**SHIFT B**

**Management Section**

**Incident Commander**

**Lt. Al Reyes**

**Lt. Frank Rivera**

Dep. Incident Commander

Sgt. Mark Saldecke

Sgt. Erick Kim

Liaison Officer

Dep. Aaron Scheller

Dep. Paul Alaniz

Scribe

Det. Herman Camacho

Det. Rosa Avila

**Operations Section**

**Officer in Charge (OIC)**

**Sgt. Robert Blunt**

**Sgt. Bruce Yoell**

Operations Asst. OIC

Dep. Vic Iniguez

Dep. Louis Denver

Message Center

LET Diana Collins

CSA Melissa Pittman

Messenger

CSA Joseph Marquez

LET Manny Mendez

**Planning/Intelligence**

**Officer in Charge (OIC)**

**Sgt. Roberto Causey**

**Sgt. Angela Becerra**

Intelligence Asst. OIC

Det. Derick Coleman

Det. Joseph Sanchez

**Logistics**

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**Officer in Charge (OIC)**

**Sgt. Steve Perez**

**Sgt. Byron Ward**

Logistics - Service Branch

Det. Rhonda Toy

Dep. Stevin Fiedler

Logistics - Personnel Branch

Dep. Dennis Skeels

Dep. Jeff Montero

**Finance**

**Officer in Charge (OIC)**

**Sgt. Bruce Lang**

**Sgt. Jeff Serpa**

Procurement Branch

Dep. Heidi Villasenor

Dep. Andy Shackelford

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