2-01/020.00 - Vehicle Parking

PURPOSE

The Station parking lot was designed to provide an adequate number of marked parking spaces to accommodate station personnel during normal operational situations. This order describes the difficulty encountered when all spaces are filled or the following procedures are not adhered to.

PROBLEMS

When vehicles are parked in areas not designated or intended for parking the following problems are present:

- Driveway space is reduced which increases the probability of accidents.
- Fire lanes are less than adequate and, if needed, fire department response would be hampered.
- Access to mechanical areas may be blocked causing inconvenience, reduced efficiency and frustration to those who work in those areas.

SOLUTIONS

To alleviate the above problems, the following regulations are in effect:

- Vehicles which are in need of mechanical or communication equipment repairs and which have had necessary repair requests prepared will be parked in front of the garage in the spaces marked "B.O."
- County Vehicles requiring washing and those which are receiving maintenance will be moved from the shop areas to parking spaces as soon as possible after they are finished.
- Black and white patrol vehicles shall be parked in the stalls marked B/W. There are sufficient stalls for patrol vehicles.
- Vehicles which are impounded and brought to the station to hold for prints, crime lab work or to await the preparation of a search warrant should be parked in the "B.O." parking spaces with a "Hold for Sheriff" sticker prominently placed on the front and rear windows.
- All privately owned vehicles must be parked in marked places. Employees shall not park their private vehicles in designated stalls for county vehicles, or parking station personnel.
- Privately owned vehicles may be temporarily placed inside the designated garage stalls for previously approved trusty services. They should be removed immediately after completion of work. Vehicles may not be parked in front of the garage stalls.
- Employees are not permitted to park vehicles, including motorcycles, in the garage area overnight.
- Drivers of vehicles from other County departments and other agencies will be advised of these restrictions when violations occur. Vehicles may by parked in any marked space or in the area reserved for excess vehicles.
- Station personnel shall not park their patrol units in the booking stalls unless they are booking a prisoner. Personnel shall never park their units along the red curb adjacent to the jailer's entry of the station.