

Unit Order #14 - Employee Locker Rooms

Los Angeles County Sheriff's Department

CRESCENTA VALLEY STATION

UNIT ORDER # 14

EMPLOYEE LOCKER ROOMS

It is the policy of the Crescenta Valley Station that in order to provide maximum security and maintain the locker rooms in the best possible condition, the following shall apply:

1. All personal lockers shall be kept locked at all times.

2. The only personal equipment that may be left outside a locker is one pair of shoes or boots and a patrol box or bag.

3. Shoes to be shined will be placed on the shelf specified for the shoe shine trusty.

4. No stickers or decorations shall be placed on the outside of a locker or on the walls.

5. No changes in assignment of lockers will be made without proper authority. A list of locker assignments, master keys, and lock combinations shall be maintained in the Watch Commander's safe.

6. It is the responsibility of line personnel to occupy only one locker in the locker room closest to the area of assignment.

Security is the responsibility of all personnel. Bring all matters of security to the attention of any supervisor so that the matter can be handled in a timely manner.

Todd D. Deeds
Crescenta Valley Station

Date Approved

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