

## Unit Order #2 - County Wide Warrant Service

### Los Angeles County Sheriff's Department

#### CRESCENTA VALLEY STATION

UNIT ORDER # 2

#### COUNTY WIDE WARRANT SERVICE

It is the policy of the Crescenta Valley Station that patrol shall assist with Due Diligence warrant service. The service of these warrants shall not interfere with the normal operation of the station. To facilitate this order, the following system has been implemented.

The Detective Bureau Sergeant shall be tasked with this collateral and he/she will maintain a file of all warrants provided and/or served. This file shall be maintained and warrants verified by the Detective Bureau Secretary. The file will be kept in the Detective Bureau records office for the ready reference, (refer to MPP 5-07/110.55). Prior to any arrest warrant service, a completed check shall be made of the individual who is named in the warrant by handling deputies. Other checks may be completed as deemed necessary by the field sergeant responsible for the arrest warrant operation. Deputies shall also adhere to Search/Arrest Warrant procedures as outlined in MPP 5-07/060.15, 5-03/170.05, 5-09/465.50 and 5-09/465.

#### **PROCEDURES FOR SERVICE OF DUE DILIGENCE ARREST WARRANTS**

**Field Sergeants or handling deputies responsible for the arrest warrant operation may conduct other checks as deemed necessary. All responsible personnel shall also adhere to procedures set forth by MPP 5-03/170.05, 5-07/060.15 and 5-09/465.50. Misdemeanor warrants shall not be served between 2200 hours and 0600 hours unless the warrant is endorsed for Night Service, or the arrest is made in a public place.**

Warrants for individuals living outside the area may be served with the prior approval of the appropriate shift Watch Commander. When serving arrest warrants outside the station area, personnel shall follow procedures as set forth in sections 5-07/060.05 and 5-09/480.00 of the Policy and Procedures Manual regarding notification to outside police agencies prior to entering their jurisdiction.

We must remember that the arrest of a suspect is never more important than the safety of department personnel and non-involved citizens. **Whenever the situation escalates beyond the ability for the on-**

**scene personnel, the arrest warrant operation shall be abandoned.**

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Todd D. Deeds  
Crescenta Valley Station

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Date Approved

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