Station Order 17-008: Station Tours

The purpose of this order is to establish station policy regarding the coordination of station tours.

- Station tours shall be encouraged by organized groups such as: Cub Scouts, School Clubs and Civic Organizations.

- Requests for tours shall be directed to Operations Staff and Community Relations staff for approval. The area in which the organization is based shall dictate which area community relations deputy shall conduct the tour. In some instances, civilian volunteers can conduct a tour of the station.

- Tours in the jail area shall be restricted to unoccupied areas only. Tour groups shall not be allowed to enter the station armory.

Before a station tour begins, the guide shall announce over the public address system of the tour, alerting station personnel.