Station Order 17-007: Catastrophic Telecommunications System Failure

The purpose of this Order is to delineate the response plan for Walnut/Diamond Bar Station in the event of a catastrophic telecommunication failure.

In the event of a catastrophic telecommunications failure, Walnut/Diamond Bar Station personnel would seek to mitigate the effects of the emergency by implementing the following procedures:

1. WATCH COMMANDER RESPONSIBILITIES

The Watch Commander will activate the station's Sub-Emergency Operations Center if needed.

Assign station personnel to temporarily fill positions of the Sub-Emergency Operations Center until properly relieved.

Notify Sheriff's Communication Center and Sheriff's Headquarters Bureau regarding failure of telephone lines.

Notify the station's Captain of the telephone line failure and the activation of the station's Sub-EOC.

Deploy the station's mobile command post if necessary.

Utilize the services of station volunteer DCS radio operators as needed.

2. WATCH SERGEANT RESPONSIBILITIES

Coordinate with the department's DOC regarding telephone line failure.

Coordinate with LA County fire department in setting up Joint Command Post at station. The Watch Deputy will assist with this task.

Contact Walnut local cable company to announce to the local communities how to contact emergency personnel during telephone failure.

3. WATCH DEPUTY RESPONSIBILITIES

Have 911 lines properly transferred to Industry station.

Send two Law Enforcement Technicians (LETs) to Industry station to work as dispatchers and to answer phone lines transferred to them by SCC.

Send two LET's to SCC to work primarily as Walnut/Diamond Bar dispatchers for calls for service only.

Coordinate with LA County Fire in setting up a command post at the front desk.

Request Mutual Aid from local law enforcement agencies in unaffected areas.

4. **FIELD PERSONNEL RESPONSIBILITES**

Field units will notify **high value** businesses (banks, jewelry stores etc.) in their area of the possibility of delayed response by units.

One field unit will be assigned to the station to assist as needed regarding communications.

5. **ALL PERSONNEL**

All on duty personnel will be held over and assigned to a twelve and twelve schedule during the emergency, pending review of actual personnel needs.

Station personnel off duty may be called at home to come into the station ASAP or informed that their shift has been changed to twelve and twelve and their new reporting time has been adjusted.