

# Tracking Graffiti Reporting System

## LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

### Tracking and Automated Graffiti Reporting System – TAGRS

#### Course Outline

#### 4- HOUR QUERY COURSE

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#### EXPANDED COURSE OUTLINE

#### I. INTRODUCTION

##### A. Training Center

1. Instructor introductions
2. Orientation to training facility

#### II. TAGRS OVERVIEW

##### A. Definition of TAGRS

##### 1. Tracking and Automated Graffiti Reporting System

##### B. How the system works

1. Entry
2. Analyzing
3. Validation
4. Sharing

##### C. 28 CFR Part 23 Regulations/CJIS Compliance/Department Policy

1. Dissemination of information
2. Purge
3. Security
4. Audits
5. Validation

##### D. Criminal criteria / Difference between Vandalism and Art

1. Reasonable suspicion
2. Vandalism/No permission
3. Art/Permission

- E. TAGRS Security
  - 1. Law Enforcement vs. Public Access
- F. Damage entry sources
  - 1. Web entry
  - 2. Smart Device entry
- G. Procedures for obtaining access to TAGRS
  - 1. Completion of TAGRS class
  - 2. URL
  - 3. Compatible Systems

### III. TAGRS INTERFACE

#### A. Logging into TAGRS

##### 1. Class server

##### B. Basic Skills

- 1. The TAGRS home page and Navigation between fields
- 2. Menu Bar

##### a. Add Entry

##### b. Search (Includes search areas AKA Nodes)

##### 1. Search areas (AKA Nodes)

##### 2. Simple search

##### 3. Complex search

##### 4. Broad Search

##### 5. Proxy Search

##### a. Crew Wall

##### b. Moniker Wall

##### c. Tagger Wall

##### d. Bulletins

##### 3. Maintenance Filters and Links

##### a. Damage

##### b. F/I's

##### c. Arrest

##### d. Case Status

##### C. TAGRS Intermediate

- 1. Changing your password (Agencies outside LASD)
- 2. Printing
- 3. Audit trail

### IV. ENTRY AND QUERYING TAGRS INTELLIGENCE DATA BASE & CASE MANAGEMENT

#### A. One hour practical

- 1. Making Entries
- 2. Editing
- 3. Deleting

4. Duplicating
  5. Clearing Cases
  6. Commenting on incidents
  7. Sensitivity level
- B. Web and Smart Devices
1. Damage
  2. FI's/Arrest
  3. Case status

VI. Practical Application and Wrap Up

A. Exercise and examination

1. Lab
2. Written exam

A. Security Notification

1. Sign forms
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