

## **LCS Unit Order 81**

### **LANCASTER STATION**

#### **UNIT ORDER # 81**

### **AERO BUREAU REQUESTS**

#### **PURPOSE:**

The purpose of this unit order is to establish protocol and documentation when requesting an Aero Bureau unit via the Dispatch 15 radio channel.

#### **ORDER:**

##### **Field Deputy Personnel**

When deputy personnel working patrol encounter circumstances which would necessitate the assistance of Aero Bureau, a formal request shall be voiced via the Dispatch 15 channel. These requests may be for various reasons, which may encompass routine, priority, or emergent calls for service. Aero bureau units shall be requested via Dispatch 15, even if there is prior knowledge that no Aero units are available for North County patrol.

##### **Watch Deputy and Dispatcher**

Watch deputies and dispatchers shall document when a Lancaster patrol unit requests an Aero Bureau unit for service. The request shall be documented on the Aero Bureau Response Log (see attached). It shall be the responsibility of the watch deputies and dispatchers to familiarize themselves with the Aero Bureau Response Log. The log shall be kept in a conspicuous location.

**Watch Sergeant and Watch Commander**

The on-duty watch sergeant and watch commander shall periodically ensure the requests for Aero Bureau are being properly documented. This will be accomplished by visually inspecting the Aero Bureau Response Log. The station desk collateral supervisor shall provide the unit commander with a monthly tally of requests by the 5<sup>th</sup> day of each month. Monthly Logs will be submitted to the operations staff for archiving.

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