

## LCS Unit Order 71

### LANCASTER STATION

### UNIT ORDER # 71

### DOCUMENTATION OF PAROLE VIOLATIONS

#### PURPOSE:

Recently, California Department of Corrections and Rehabilitations, Division of Adult Parole Operations changed the procedures for handling parole violations due to an Appellate Court decision regarding *Williams v. Superior Court of Orange County*. This decision mandated time restraints for arrangements and probable cause hearings. These time restraints, affects a parole officers need for information on the parolee's violation in a timely manner.

#### ORDER:

Effective immediately, when a parolee is arrested on a parole violation only and there is no fresh charge, a statement of facts shall be written and faxed to (661) 729-0789. The Statement of Facts shall document the circumstances surrounding the arrest of the parolee, the name of the parole officer authorizing the violation, time and date the statement was faxed to the parole office. If the parolee is arrested with other suspect(s) and a SHAD 49 is written, one of the charge-lines will indicate Parole Violation/F/3056 PC, the parolee will be listed on the suspect line of the report, the narrative will document the facts surrounding the arrest, name of the parole agent authorizing the violation, time and date the report was faxed to the parole office. Once the report is approved by the watch sergeant, the handling deputy shall be responsible for faxing the report to parole. These reports will not be deferred and will be completed before the end of the deputy's shift.

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