# **Scenario Evaluator Training**

### **Scenario Evaluator Training Course**

## **Expanded Course Outline**

- 1. Orientation (2)\* (\*denotes PowerPoint® presentation slide number)
  - a. Review of Course
    - i. Purpose
    - ii. Content
  - b. Understand Academy Training Mission (3)
- 1. Validation of Scenario Manual (4)
  - a. Review Scenario Manual background
  - b. Discuss Scenario Manual uses
- 1. Competencies (5)
  - a. Understand the definition of competency
  - b. Review of competencies evaluated in Scenario Tests (6)
- 1. Review of Scenario Test Forms (7)
  - a. Test scripts
    - i. Provides content of individual Scenario Tests
    - ii. Controlled documents
  - b. Evaluation forms
    - i. Used by evaluator to score and note performance
    - ii. Not controlled unless contain point values
  - c. Grading forms

- Used to calculate test scores
- ii. Controlled document
- d. Miscellaneous Topics (8-9)
  - i. Job-simulation test in preparation for entry into the field training program
  - ii. FOS/LEDS shall not be used for demos or testing

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- iii. Students must be full duty
- iv. Force options' considerations determined by academy
- v. Do not communicate with the student regarding their performance
- vi. Role is to evaluate
- vii. Brief students as a class
- viii. Provide individual feedback following test failure
- 1. Review individual forms (10)
  - a. Form sections
  - b. Performance Activities (11-14)
  - c. Comprehension (15-17)
  - d. Performance Quality (18-21)
- 1. Screen Outs (22)
  - a. Does not require stopping a scenario test unless a safety issue
  - b. Noted and recommended by Evaluator
  - c. Determined by Scenario Manager
  - d. Scenarios shall be graded prior to determining failure due to screen out
- 2. Combination Scenario Tests (23)
  - a. Source
    - i. May only use the POST-developed combinations
  - b. Number of evaluators
    - i. Two Evaluators and two evaluation forms are required for combination scenario tests
    - ii. LD 25-Domestic Violence/LD 4-Victimology / Crisis Intervention is a stand-alone and requires only one Evaluator
    - iii. Only one evaluator may be used for stand-alone scenario tests
  - c. Retests

- Only the failed test is retested
- 3. Testing and Remedial Training Requirements (24-25)
  - a. Discuss specific remedial training and retesting requirements
    - Student acknowledgement of a test failure by initialing the evaluation form is conducted after the test is graded
      - 1. Students passing a scenario test are not required to initial an evaluation form
    - ii. Review academy-specific form(s) utilized for test failures, remedial training, and retests
    - iii. Discuss the timing and manner of remedial training and retests

- b. Scenario Test
  - i. Every recruit is tested in each required Scenario Test
- c. Remedial training
  - i. Conducted after every failed test
  - ii. Evaluators/staff explain to the recruit the errors made
- d. Retest
  - One retest will be provided for each failed test
  - ii. Retests are completed after remedial training occurs
  - iii. Retest failure causes course failure
- 1. Practice Exercises (26)
  - a. POST-developed DVD-based exercises
    - i. View "Introduction" (27)
    - ii. View "Competencies"
    - iii. Review LD 25-Domestic Violence evaluation form
    - iv. View DVD LD 25 Scenario, Version 1 (28)
      - 1. Individual completion of evaluation form
      - 2. Review of class' scoring
      - 3. Discuss range
      - 4. Discuss expectations for academy recruits
    - v. View DVD "Competency Highlights"
  - b. View DVD LD 25 Scenario, Version 2 (29)
    - i. Individual completion of evaluation form
      - 1. Discuss class results
      - 2. Compare Version 1 and Version 2
    - ii. View DVD Version 2 "Competency Highlights"
      - 1. Discuss academy standards and competencies involved
- 2. Evaluator Responsibilities (30-31)

- a. Completion of POST Scenario Evaluator Course
  - i. Review and receipt of roles and responsibilities
  - ii. NO LIVE WEAPONS
  - iii. No recording of scenario testing by you, role player(s) or student
  - iv. Ensure scene safety
  - v. Do not leave controlled documents unattended
  - vi. Ensure role players follow the script and remain consistent with every student
  - vii. Provide student feedback during class debrief following all scenario testing

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- 3. Safety Considerations (32)
  - a. Weapons
    - i. Securing
    - ii. Mitigating hazards
    - iii. Who may possess
  - b. Site safety
    - i. Stopping events
    - ii. Stop codes
  - c. Review academy safety policy
- 4. Closing comments (33)