

## 07-004 Patrol Trainee Minutes Compliance in Contract Cities

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Los Angeles County Sheriff's Department  
**FIELD OPERATIONS DIRECTIVE**  
Field Operations Support Services

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### PATROL TRAINEE MINUTES COMPLIANCE IN CONTRACT CITIES

#### POLICY AND PROCEDURES

Historically, any minutes worked by patrol trainees assigned to work contract cities during patrol training did not count towards the compliance of that city's contract. This past practice shall be discontinued and replaced with the following procedures:

- Newly assigned patrol trainees assigned to a contract city will log onto the MDT/MDC using the alpha classification code "G" for the first two phases of training. Use of this code will capture only the training officer's minutes for purposes of tracking contract minutes.
- Once a patrol trainee has completed the second phase of training, the trainee will begin accounting for his/her minutes while working in a contract city. The trainee and his/her training officer will begin utilizing the alpha classification code "H" when logging onto the MDT/MDC. This will allow for the accounting of both deputies' minutes during their shift.
- The patrol trainee will continue to account for his/her patrol minutes during the remaining phases of his/her patrol training. It is within the unit commander's discretion whether the patrol trainee accounts for minutes worked within a contract city. This affords the unit commander a contract city minute compliance management tool.
- Once the patrol trainees have completed their patrol training, unit commanders shall make every attempt to assign those patrol trainees to contract cities in which they were trained.
- Contract Law Enforcement Bureau (CLEB) shall be responsible for the oversight and tracking of all patrol trainee minutes within the contract city minute program. CLEB will continue to advise patrol station unit commanders and their staff when compliance levels fall below acceptable ranges.

Patrol trainees working in unincorporated areas shall continue to account for all of their patrol minutes from the beginning of their training.

#### CITES/REFERENCES

None