6-36/113.00 Keeper Installation Report

The levy deputy will telephonically notify the Originating office while at the business and provide information necessary to complete the Keeper Installation Report. The levy deputy will also call the creditor's attorney, or the creditor if he/she is not represented by an attorney, and inform him/her of the keeper's installation. (Refer to Keeper Levy Procedures 6-35/109.00)