

2-11/045.00 District Attorney Reject/Charge Reduced

It is not unusual for inmates to be taken to court and have the original charges rejected, or when the original charge is a felony, have lesser or misdemeanor charges filed.

If the respective agency does not respond within an hour of the status change notification to pick up the inmate from lockup, a Court Services supervisor at the rank of Bonus-1 or above, shall contact the Watch Commander of the respective agency for notification of the inmate's case being rejected and/or the charges reduced.

The contact information of the Watch Commander shall be documented in the pass-on book or Electronic-Uniformed Daily Activity Log (e-UDAL). Documented information shall include, but not limited to: agency, name and rank of person contacted, date and time, inmate's information, and supervisor making contact. The exception to this notification is any Los Angeles Police Department (LAPD) "new booking."

Notification of a change in charges or a charge rejection will be accepted only from:

- The Detective assigned to the case with the concurrence of his supervisor
- Court Liaison Officers
- Court Clerks
- Deputy District Attorneys or their staff

The name of the person making the notification shall be listed on the transmittal sheet. If the original charge is a felony, whenever possible, obtain a copy of the District Attorney Charge Evaluation Work Sheet signed by the Deputy District Attorney. Attach the worksheet to the court papers.

When the District Attorney rejects or charge reductions are verified, proceed with release per normal release procedures. In the absence of proper documentation or verification, do not release the inmate. Note on the transmittal sheet "Action Unknown", and return the inmate to the arresting agency or Inmate Reception Center (IRC)/Century Regional Detention Facility (CRDF).
